



# Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,  
Otley & Yeadon

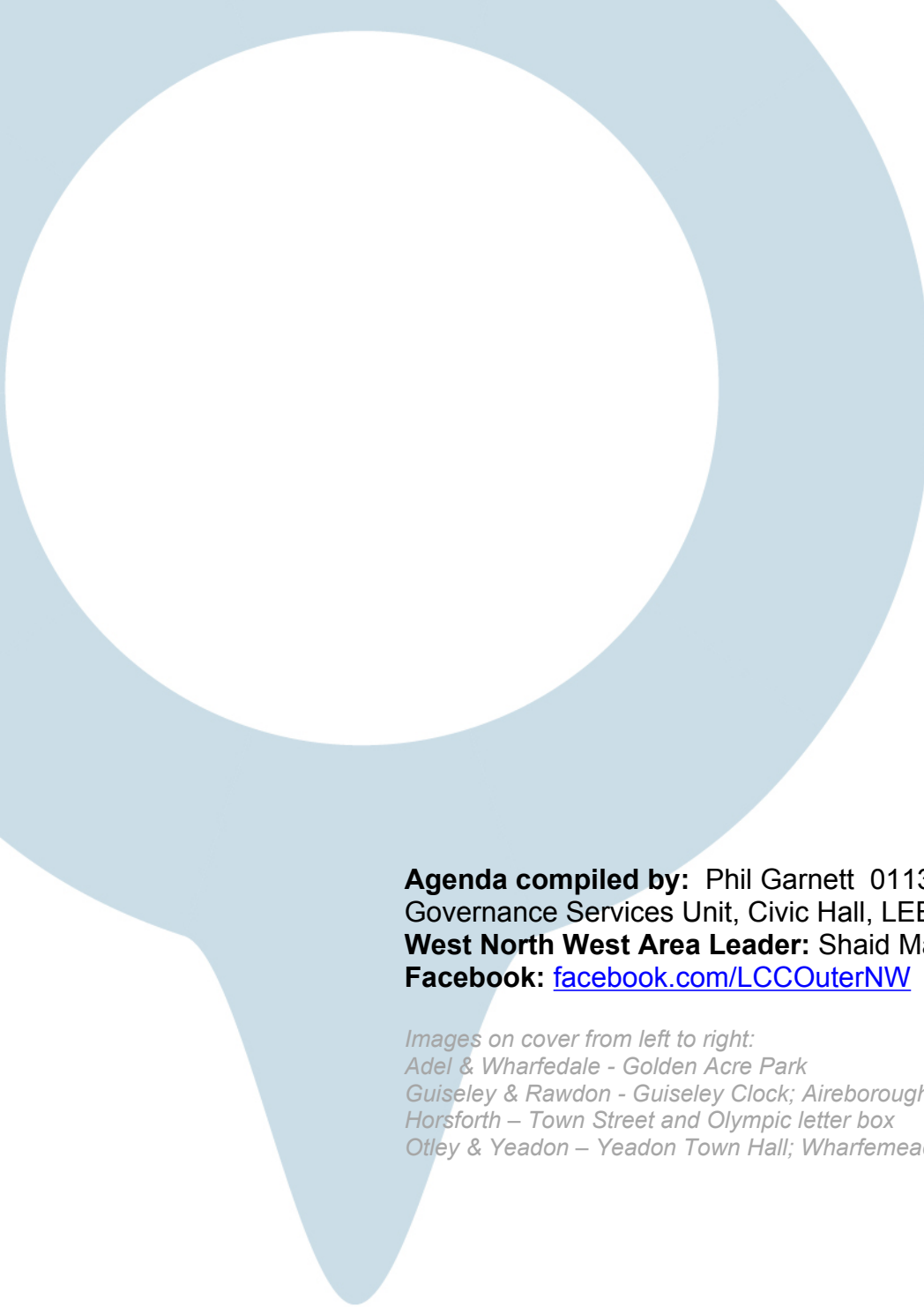
**Meeting to be held in St Margaret's Parish Centre,  
Horsforth, Church Lane, LS18 5LA**

Monday, 7th September, 2015 at 1.30 pm

**Councillors:**

B Anderson	Adel and Wharfedale;
C Anderson	Adel and Wharfedale;
B Flynn	Adel and Wharfedale;
G Latty	Guiseley and Rawdon;
P Latty	Guiseley and Rawdon;
P Wadsworth	Guiseley and Rawdon; (Chair)
B Cleasby	Horsforth;
D Collins	Horsforth;
C Townsley	Horsforth;
C Campbell	Otley and Yeadon;
R Downes	Otley and Yeadon;
S Lay	Otley and Yeadon;





**Agenda compiled by:** Phil Garnett 0113 395 1632  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**West North West Area Leader:** Shaid Mahmood Tel: 395 1652  
**Facebook:** [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

*Images on cover from left to right:*

*Adel & Wharfedale - Golden Acre Park*

*Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre*

*Horsforth – Town Street and Olympic letter box*

*Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES 8TH JUNE 2015</b></p> <p>To receive the minutes of the meeting held on 8<sup>th</sup> June 2015.</p>	1 - 6
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>WELLBEING FUND UPDATE REPORT</b></p> <p>To receive a report of the West North West Area Leader which provides members with an update on the budget position for the Wellbeing fund for 2015/16. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.</p>	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive a report of the West North West Area Leader which updates the Community Committee on the work of the sub groups of the Committee: Environment &amp; Community Safety; Employment, Learning and the Local Economy; Children’s Services and Family Health; Adult Social Care, Health &amp; Well-being; Highways &amp; Transportation and Policy.</p> <p>The report also updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.</p> <p><b>MAP OF THE DAY</b></p> <p>St Margaret’s Parish Centre, Horsforth</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	<p>17 - 22</p> <p>23 - 24</p>

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## OUTER NORTH WEST COMMUNITY COMMITTEE

**MONDAY, 8TH JUNE, 2015**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,  
B Cleasby, D Collins, R Downes, B Flynn,  
G Latty, P Latty, S Lay and C Townsley

### **1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against the refusal of inspection of documents.

### **2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no resolutions to exclude the public.

### **3 LATE ITEMS**

There were no formal late items submitted for consideration. However the minutes of the meeting held on 20<sup>th</sup> May 2015 had been published and circulated as supplementary information.

### **4 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'**

No declarations were made.

### **5 Apologies For Absence**

Apologies for absence were received from Councillor Campbell.

### **6 Minutes**

**RESOLVED** – That the minutes of the meeting held on 20<sup>th</sup> May 2015 be approved as a correct record. Subject to amendment to the figures contained within Minute 67 “Outer North West Youth Activity Fund Commissioning round 2015/16” to read “A total spend of £48,027 with funding of £9,829 remaining for future projects to be identified.”

### **7 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

Draft minutes to be approved at the meeting  
to be held on Monday, 7th September, 2015

On this occasion no members of the public were present. However the Chair invited Inspector Coldwell to speak who announced his retirement to the Committee and introduced his successor Inspector John Brady. Inspector Coldwell thanked the Committee for the support he had received over the years and in turn the Chair thanked Inspector Coldwell for always being prepared to take Members views into account when considering local policing issues. Councillor Cleasby also thanked Inspector Coldwell for his work and contributions to the area during his time as Police Inspector in the outer north west.

## 8 Wellbeing Fund Update Report

The West North West Area Leader submitted a report which provided an update on the budget position for the Wellbeing fund for 2015/16. The report also highlighted the current position of the Small Grants and skips pots and provided an update on the Youth Activity Fund.

The report also asked Members to review the minimum conditions as set out at paragraph 25 of the submitted report which related to the need for delegated decisions to be taken between formal Community Committee meetings, considered whether any amendments were required.

Members discussed the reducing amount of Wellbeing funding and how best this should be allocated in the future. Members agreed that no formal policy should be drafted in relation to allocating funding and that it should continue to be considered by the relevant Ward Members.

**RESOLVED** - The Committee resolved to:

- a) Note the current budget position for the Wellbeing Fund for 2015/16;
- b) That the following be agreed with regards to the large grant applications received:

Project	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Decision
Small grants	£5,000	£5,000	£5,000	£5,000	<b>APPROVED</b>
Skips	£1,000	£1,000	£1,000	£1,000	<b>APPROVED</b>
Heritage Lighting		£1,760			<b>APPROVED</b>
Otley Leeds Play Network				£1,215	<b>APPROVED</b>
Aireborough Leeds Play Network		£2,520			<b>APPROVED</b>
Bramhope	£2,200				<b>APPROVED</b>



Festive Lights					
LS16 Community Centre	£7,500				<b>APPROVED</b>
Counselling for Parents & Carers in Aireborough		£3,200			<b>APPROVED</b>

That the following be agreed with regards to Youth Activity Funding:

<b>Project</b>	<b>Amount</b>	<b>Decision</b>
Otley Leeds Play network	£1,215	<b>APPROVED</b>
Aireborough Leeds Play Network	£2,520	<b>APPROVED</b>
SK8 Safe Tuition Programme	£680	<b>APPROVED</b>
ONW Summer Activities Programme	£2,050	<b>APPROVED</b>

That the Small Grants Budget of £5,000 per ward be approved and that £1,000 per ward be allocated to the Community Skips Budget;

c) Note the skips that have been approved since the last meeting;

d) Note the current budget position for the Capital Wellbeing Fund for 2015/16; and

e) Members noted the minimum conditions as set out in paragraph 26 of the submitted report which related to the need for delegated decisions to be taken between formal Community Committee meetings, and agreed that no amendments were required for operation in 2015/2016.

## **9 Community Committee Update Report**

The West North West Area Leader submitted a report which updated the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.

The report set out the roles and key principles of the Community Committee sub groups and asked the community committee to consider the Elected Member representation to each group.

The report also requested that the Community Committee consider recruiting non-voting co-optees from the locality to help with the Committee's work.

Following discussion Members agreed that the membership and numbers of sub groups for 2015/16 should remain the same as they were for the 2014/15.

**RESOLVED** – The Committee resolved to:

- (a) note the work of the sub groups since the last Community Committee meeting;
- (b) agree the Elected Member representative from each ward for each sub group for the municipal year 2015/16 be as detailed at Appendix 1 of the submitted report; and
- (c) Agree that Co-optees be appointed to the Committee as and when the Committee sees fit to do so.

## **10 Community Committee Appointments 2015/2016**

The City Solicitor submitted a report which invited the Committee to make appointments to the following, as appropriate:-

- Those Outside Bodies as detailed at Appendix 1 of the submitted report;
- One representative to the Corporate Parenting Board;
- The Committee's 'Community Lead Members', as listed within the submitted report; and
- Those Children's Services Cluster Partnerships, also listed within the submitted report.

**RESOLVED** – The Committee resolved to appoint the following:

Aireborough Voluntary Services to the Elderly with Disabilities  
Councillor R Downes

Bramhope Youth Development Trust  
Councillor B Flynn  
Horsforth Live at Home Scheme  
Councillor B Cleasby

Outer North West Housing Advisory Panel  
Councillor G Latty  
Councillor D Collins

### **Area Lead Members:**

Environment & Community Safety – Councillor B Anderson  
Children's Services – Councillor P Latty  
Employment, Skills and Welfare – Councillor R Downes  
Health, Wellbeing and Adult Social Care – Councillor G Latty

### **Childrens's Services Cluster Partnership Representatives:**

Horsforth – Councillor D Collins  
ESNW – Councillor B Flynn  
Aireborough – Councillor P Latty and Councillor S Lay  
Otley/Pool/Bramhope – Councillor B Anderson and Councillor S Lay

### **Corporate Parenting Group**

Councillor P Latty

Draft minutes to be approved at the meeting  
to be held on Monday, 7th September, 2015

**11 Date and Time of Next Meeting**

1.30pm Monday 7<sup>th</sup> September 2015.

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## **Report of West North West Area Leader**

## **Report to Outer North West Community Committee**

**Report author Gerry Burnham 0113 336 7870**

**Date: 7<sup>th</sup> September 2015**

**Wellbeing Fund Update Report**

**For Decision**

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### **Purpose of report**

1. This report provides members with an update on the budget position for the Wellbeing fund for 2015/16. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.

### **Main Issues**

2. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
3. Currently the Outer North West Community Committee operate a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.
4. At the June meeting Members were advised of the new revenue wellbeing allocation for the Outer North West Community Committee of £127,450 for the financial year 2015/16. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£31,862 per ward)

5. After deducting any existing commitments and taking account of the 2014/15 carry forward position, the Community Committee has £111,848 of funding available for allocation. This figure does not include the Youth Activity fund still available to spend.

Wellbeing Budget Statement 2015/16

6. The latest Wellbeing Budget Statement for 2015/16 is included at Appendix 1 to this report. This sets out the new well-being allocation for 2015/16 and includes carry forward from 2014/15. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
7. Table 1 below includes details per ward of the total revenue available for allocation in 2015/16, carry-forward from previous years including amounts for projects which did not spend the full amount approved, the total amount committed this financial year and the amount of Wellbeing currently available to spend per ward.

**Table 1 – Revenue**

	<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>
<b>2015/16 allocation</b>	<b>£31,862</b>	<b>£31,862</b>	<b>£31,862</b>	<b>£31,862</b>
<b>2014/15 carry forward underspend/overspend</b>	<b>£17,597</b>	<b>£2,624</b>	<b>£2,178</b>	<b>£4,396</b>
<b>Total amounts committed in 2015/16</b>	<b>£15,700</b>	<b>£13,480</b>	<b>£6,000</b>	<b>£7,215</b>
<b>Allocation available to spend</b>	<b>£33,759</b>	<b>£21,006</b>	<b>£28,040</b>	<b>£29,043</b>

8. In 2013/14 Guiseley Neighbourhood Watch was awarded £3,000 well-being funding to set up cold calling zones in the area. To date only £604 of the £3,000 funding has been claimed, despite the scheme being in place for 2 years. Following discussions with the Neighbourhood Watch Co-ordinator and Guiseley and Rawdon Members agreement has been reached to reduce the grant to £1,500. The underspend of £1,500 remains available to spend in the Guiseley & Rawdon Ward and this is reflected in table 1 above. The project continues to be monitored.
9. In February 2014 Bramhope & Carlton Parish Council was awarded £4,500 well-being funding for tree planting. The project is now complete with an underspend of £2,000. This amount remains available to spend in the Adel & Wharfedale Ward and is reflected in table 1 above.
10. In June 2014 Aireborough Extended Services were awarded £6,508 Wellbeing funding for Aireborough Fun Days. This projected completed with an underspend of £4,244 which has been paid back to Guiseley & Rawdon ward and is reflected in Table 1.

11. In June 2014 Aireborough Extended Services were awarded £2,398 Wellbeing funding to deliver Otley Play Days. This project completed with an underspend of £1,744 which has been paid back to Otley & Yeadon ward and is reflected in Table 1.

Details of new projects for consideration

12. Horsforth CCTV 2014/15  
Delivery Organisation: LeedsWatch  
Amount requested: £3,699

Funding is to cover part of the revenue costs of the monitoring and maintenance of 2 CCTV cameras in Horsforth in 2014/15. The two cameras are located at the Old Ball roundabout and New Road Side. The project will benefit all residents who use local shops and community facilities in the core commercial areas of Horsforth, as well as shops and businesses.

13. Guiseley & Rawdon Festive Lights  
Delivery Organisation: Leeds Lights  
Amount requested: £4,185

Guiseley

Hire of 6 lamp column motifs on A65 @ £200 each

Hire of LV LED tree lights in a group of natural trees @ Guiseley Gyratory

20' Cut Norway Spruce Tree with LV LED tree lights

Rawdon

15' Cut Norway Spruce Tree with LV LED tree lights @ Larkfield Mount

Hire of LV LED Lights in Natural Tree in Micklefield Park

Hire of LV LED for a group of trees on Rawdon Green

14. Horsforth PCSOs 2015/16  
Delivery organisation: Horsforth Town Council  
Amount requested: £9,359

The funding will provide part payment for two Police Community Support Officers in Horsforth, PCSOs patrol the streets of Horsforth and reduce fear of crime. They hold regular surgeries in Horsforth. Horsforth Town Council received a well-being grant of £8,100 on the 18<sup>th</sup> August 2015 this was to fund part payment of two PCSOs in 2014/15.

15. Horsforth Festive Lights  
Delivery Organisation Horsforth Town Council  
Amount requested: £2,340

The project will provide 54 festive light displays in Horsforth from November 2015 to January 2016, there will also be three Christmas trees with lights in Horsforth. The funding will pay for the cost of hiring and installing 11 festive lights, with the other lights and associated costs funded by Horsforth Town Council.

16. Target Hardening  
Delivery Organisation: Care and repair  
Amount requested: £9,245 (All 4 outer wards)

Following CASAC going into liquidation, the Community Safety sub group has recommended that the remaining funding be transferred to Care and Repair to carry out target hardening in the outer north west area. Care and Repair attended the June sub group meeting and have subsequently submitted an application. The remaining funds per ward are as follows:

Adel & Wharfedale	£3,134
Horsforth	£2,999
Otley & Yeadon	£2,052
Guiseley & Rawdon	£1,240
<b>Total</b>	<b>£9,245</b>

#### Youth Activity Funding

17. The budget for the Outer North West Youth Activity Fund for 2015/16 is £57,856 which includes the new allocation of £56,470 and underspend of £1,386 from 2014/15.
18. This fund is to commission sports and cultural activities for young people age 8 – 17 and should be allocated with the involvement and participation of children and young people.
19. In 2014/15 the community committee approved £1,206 for a cooking programme which was unable to go ahead. This money was repaid back to the Youth Activity Fund and forms part of the overall total.
20. A delegated decision for £795 Youth Activity Fund was awarded on 6 July 2015 to Sk8 Safe to deliver a Skate Jam in Micklefield Park.
21. The community committee has £3,312 of Youth Activity Funding remaining to allocate.

#### Wellbeing Budget – Small Grants & Skips

22. Table 2 below provides details of the small grants which have been approved this financial year. There is £14,156.74 still available for allocation for small grants.

**Table 2: Small Grant Approvals (01/06/2015 – 31/08/15)**

Project Name	Ward	Amount Requested	Amount approved
Heat Improvement Arthington Village Hall	Adel & Wharfedale	£1030.80	£1030.80
Friday Night Project	Adel & Wharfedale	£332.43	£332.43
Queensway Defibrillator Cabinet	Otley & Yeadon	£370.00	£370.00
Replacement Printer, Yeadon & Guiseley Neighbourhood Watch	Otley & Yeadon Guiseley & Rawdon	£720.00	£720.00
Canopy for Play Area, Pool Pre-School Grp	Adel & Wharfedale	£1,000.00	£1,000.00
Water Dispersal, Arthington Cricket Club	Adel & Wharfedale	£1000.00	£1,000.00



23. Community Engagement Grant  
 Delivery organisation: Communities Team WNW  
 Amount requested: £500 for room hire only (£125 per ward).

This application was discussed at the last Policy sub group with a recommendation made that £1,000 was too great an amount and that a lesser amount be decided upon at full community committee. The funding will provide a budget for the Committee to host and promote the Community Committee and associated workshops.

24. Table 3 below details the skips approved since the last meeting. There is £2,730 still available for skip hire in the 2015/16 budget.

**Table 3: Skip Approvals (01/06/2015 – 31/08/2015)**

Group	Ward	Number of skips	Amount approved
Broadgate Allotment Association	Horsforth	1	£175
Pool in Wharfedale Village Hall	Adel & Wharfedale	1	£150
Victory Garden Allotments	Guiseley & Rawdon	1	£170

25. Wellbeing Budget – Capital Receipts Programme

In September 2013 Members were advised that a Capital Receipts Incentive Scheme (CRIS) had been approved by the Executive Board. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.

26. Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the Council's budget or are earmarked in some other way to previous or future spend.
27. Consideration was given as to how to distribute the 5% element on the basis of need and options were appraised. It was proposed to allocate the 5% element to Community Committees using the already established methodology that exists for allocation of funding (based on need) between Community Committees. This option results in larger sums being available within Areas to enable larger capital schemes to progress and as the Area Wellbeing capital fund is now largely exhausted, this funding stream provides Community Committees with an on-going, albeit relatively small, source of capital funding.
28. At its meeting on 17<sup>th</sup> July 2013, the council's Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing Area Wellbeing needs based formula. The distribution of the 5% element to Community Committees using the Area Wellbeing

methodology has resulted in the Outer North West Community Committee receiving £62,900 which is available to spend on capital schemes.

29. The outer north west has generated 2 capital receipts since the schemes inception, one in Otley & Yeadon the other in Adel & Wharfedale details as follows:

Otley Lodge, Farnley Lane Otley

Net receipt £24,073

CRIS 20% = £4,814.66 of which

15% (£3,611) went to the Otley & Yeadon Ward as Ward Based Initiative (WBI) and 5% (£1,203. 67) was injected into a central pool, to be divided between the 10 Community Committees.

Bramhope Primary Caretaker's House, Tredgold Crescent

Net receipt 218,320

CRIS 20% = £43,664.05 of which

15% (£32,748.04) went to the Adel & Wharfedale Ward as Ward Based Initiative (WBI) and 5% (£10,916.01) was injected into a central pool, to be divided between the 10 Community Committees.

30. Table 3 below provides details of the amount of capital available to spend in 2015/16 per ward.

**Table 3 Capital**

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
<b>Allocation currently available</b>	<b>£15,725</b>	<b>£15,725</b>	<b>£15,725</b>	<b>£19,425</b>

Details of new projects for consideration

31. Queensway road alterations  
 Delivery organisation: Highways Agency  
 Amount requested: £7,000 (Guiseley & Rawdon)

Funding is requested to contribute to the costs of removing existing chicane traffic calming features on Queensway in Guiseley and Yeadon, and the installation of plateau 'speed table' traffic calming features along the same stretch of road.

32. In 2012, the Community Committee approved an interest free capital loan of £5,000 to Yeadon Cricket Club, repayable over 4 years. To date £3,750 has been repaid and this amount is available in addition to the £62,900. The final instalment of £1,250 is due in February 2016.

**Corporate Considerations**

**Consultation and Engagement**

33. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

### **Equality and Diversity / Cohesion and Integration**

34. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **Council policies and City Priorities**

35. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **Resources and value for money**

36. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

### **Legal Implications, Access to Information and Call In**

37. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

38. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

39. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2015-16

### **Recommendations**

40. The Outer North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2015/16 (Table 1);
- Consider the Wellbeing large grant applications detailed at sections 10 to 17 and note the Youth Activity Fund application detailed at sections 21 which have been received since the last Community Committee;
- Note the small grants that have been approved since the last meeting (Table 2);
- Note the skips that have been approved since the last meeting (Table 3);
- Note the current budget position for the Capital Wellbeing Fund for 2015/16 (Table 4).
- Consider the capital Wellbeing large grant application detailed at section 31 which has been received since the last Community Committee;

### **Background Information**

None.

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2015-16 financial year. It shows the amount allocated to each ward of the Outer North West Community Committee, details of the carry forward from 2014-15 and any existing commitments.

2014/15 ONW Revenue Budget	ONW Area Committee	A&W	G&R	H	O&Y
Balance Brought Forward from 14/15	£ 141,987.24	£ 43,919.99	£ 25,290.61	£ 37,945.88	£ 28,426.52
ONW Revenue Allocation for 2015/16	£ 127,450.00	£ 31,862.50	£ 31,862.50	£ 31,862.50	£ 31,862.50
<b>Total</b>	<b>£ 269,437.24</b>	<b>£ 75,782.49</b>	<b>£ 57,153.11</b>	<b>£ 69,808.38</b>	<b>£ 60,289.02</b>
Schemes Approved from 2014-15 budget to be paid in 2015-16	£ 108,780.40	£ 26,322.91	£ 22,667.48	£ 35,768.01	£ 24,022.00
Projects approved in 15/16	£ 42,395.00	£ 15,700.00	£ 13,480.00	£ 6,000.00	£ 7,215.00
Total Commitments	£ 151,175.40	£ 42,022.91	£ 36,147.48	£ 41,768.01	£ 31,237.00
<b>Remaining to Allocate (Wellbeing)</b>	<b>£ 118,261.84</b>	<b>£ 33,759.58</b>	<b>£ 21,005.63</b>	<b>£ 28,040.37</b>	<b>£ 29,052.02</b>
Remaining to Allocate (Youth Activities)	£ 3,312.00				

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project Cost	Adel & Wharfedale	Gulsey & Rawdon	Horsforth	Otley & Yeadon	Adel & Wharfedale			Gulsey & Rawdon			Horsforth			Otley & Yeadon		
							Approved	Paid	Remaining	Approved	Paid	Remaining	Approved	Paid	Remaining	Approved	Paid	Remaining
Small Grants	WNW Area Support Team on behalf of the CC	£ 20,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 3,743.26	£ 1,256.74	£ 5,000.00	£ 1,230.00	£ 3,770.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 870.00	£ 4,130.00
Skips	WNW Area Support Team on behalf of the CC	£ 4,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 300.00	£ 700.00	£ 1,000.00	£ 170.00	£ 830.00	£ 1,000.00	£ 175.00	£ 825.00	£ 1,000.00	£ 625.00	£ 375.00
LS16 Community Centre	Older People's Action in the Locality (OPAL)	£ 7,500.00	£ 7,500.00	£ -	£ -	£ -	£ 7,500.00	£ 7,500.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Heritage Lighting	LCC City Development	£ 1,760.00	£ -	£ 1,760.00	£ -	£ -	£ -	£ -	£ -	£ 1,760.00	£ 1,760.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Otley Leeds Play Network	Leeds Play Network	£ 1,215.00	£ -	£ -	£ -	£ 1,215.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,215.00	£ 1,215.00	£ -
Aireborough Leeds Play Network	Leeds Play Network	£ 2,520.00	£ -	£ 2,520.00	£ -	£ -	£ -	£ -	£ -	£ 2,520.00	£ 2,520.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Bramhope Festive Lights	Bramhope & Carlton Parish Council	£ 2,200.00	£ 2,200.00	£ -	£ -	£ -	£ 2,200.00	£ 2,200.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Counselling for Parents & Carers in Aireborough	Aireborough Children's Centre / Aireborough Extended Services	£ 3,200.00	£ -	£ 3,200.00	£ -	£ -	£ -	£ -	£ -	£ 3,200.00	£ 3,200.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
<b>Totals:</b>		<b>£ 42,395.00</b>	<b>£ 15,700.00</b>	<b>£ 13,480.00</b>	<b>£ 6,000.00</b>	<b>£ 7,215.00</b>	<b>£ 15,700.00</b>	<b>£ 13,743.26</b>	<b>£ 1,956.74</b>	<b>£ 13,480.00</b>	<b>£ 8,880.00</b>	<b>£ 4,600.00</b>	<b>£ 6,000.00</b>	<b>£ 175.00</b>	<b>£ 5,825.00</b>	<b>£ 7,215.00</b>	<b>£ 2,710.00</b>	<b>£ 4,505.00</b>

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale	Gulsey & Rawdon	Horsforth	Otley & Yeadon	Adel & Wharfedale			Gulsey & Rawdon			Horsforth			Otley & Yeadon		
							Approved	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Gulsey no cold calling zone	Gulsey Neighbourhood Watch Association	£ 2,396.48	£ -	£ 2,396.48	£ -	£ -	£ -	£ -	£ -	£ 2,396.48	£ 2,396.48	£ -	£ -	£ -	£ -	£ -	£ -	£ -
CASAC ONW	CASAC	£ 9,425.00	£ 3,134.00	£ 1,240.00	£ 2,999.00	£ 2,052.00	£ 3,134.00	£ 3,134.00	£ -	£ 1,240.00	£ 1,240.00	£ -	£ 2,999.00	£ 2,999.00	£ -	£ 2,052.00	£ 2,052.00	£ -
Coppice Woods 20 mph Zone	Highways	£ 2,100.00	£ -	£ 2,100.00	£ -	£ -	£ -	£ -	£ -	£ 2,100.00	£ 2,100.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Healthy Lifestyles for Older People	OPAL - Older Peoples Action in the Locality	£ 1,920.00	£ -	£ 1,920.00	£ -	£ -	£ -	£ -	£ -	£ 1,920.00	£ 1,920.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Aireborough Supported Activities Scheme	Aireborough Supported Activities Scheme (ASAS)	£ 8,190.00	£ 1,790.00	£ 2,000.00	£ 500.00	£ 3,900.00	£ 1,790.00	£ 1,790.00	£ -	£ 2,000.00	£ 2,000.00	£ -	£ 500.00	£ 500.00	£ -	£ 3,900.00	£ 3,900.00	£ -
Nether Yeadon Conservation Area Appraisal	Sustainable Development Unit LCC	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Additional Litter Bins in A&W	Localities Team	£ 3,690.00	£ 3,690.00	£ -	£ -	£ -	£ 3,690.00	£ 3,690.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Horsforth PCSO's	Horsforth Town Council	£ 8,100.00	£ -	£ -	£ 8,100.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 8,100.00	£ 8,100.00	£ -	£ -	£ -	£ -
Kelcliffe Lane	Friends of Parkinsons Park	£ 4,000.00	£ -	£ 4,000.00	£ -	£ -	£ -	£ -	£ -	£ 4,000.00	£ 4,000.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
A Pitch for everyday	Yarnbury Rugby Club (Horsforth)	£ 8,820.00	£ -	£ -	£ 8,820.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 8,820.00	£ 8,820.00	£ -	£ -	£ -	£ -
Sports & Active Lifestyles	Sports & Active Lifestyles LCC	£ 3,898.91	£ 3,898.91	£ -	£ -	£ -	£ 3,898.91	£ 3,898.91	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Pool Village Memorial Hall Development	Pool Village Memorial Hall	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Hall Lane Cricket Improvement	Hall Lane Cricket Club	£ 5,057.01	£ -	£ -	£ 5,057.01	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5,057.01	£ 5,057.01	£ -	£ -	£ -	£ -
Otley Children's Centre Year of Play	Otley Children's Centre	£ 2,500.00	£ -	£ -	£ -	£ 2,500.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00	£ -	£ -
Adel & Ireland Wood Community Centre Refurbishment	Adel & Ireland Wood Community Centre	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Counselling Service for Parents	Horsforth Children's Centre	£ 8,382.00	£ -	£ -	£ 8,382.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 8,382.00	£ 8,382.00	£ -	£ -	£ -	£ -
Aireborough Supported Activities Scheme	Aireborough Supported Activities Scheme (ASAS)	£ 8,100.00	£ 1,700.00	£ 2,000.00	£ 500.00	£ 3,900.00	£ 1,700.00	£ 1,700.00	£ -	£ 2,000.00	£ 2,000.00	£ -	£ 500.00	£ 500.00	£ -	£ 3,900.00	£ 3,900.00	£ -
Site Based Gardeners (O&Y & G&R)	Parks & Countryside	£ 12,123.00	£ -	£ 6,881.00	£ -	£ 5,242.00	£ -	£ -	£ -	£ 6,881.00	£ 6,881.00	£ -	£ -	£ -	£ -	£ 5,242.00	£ 5,242.00	£ -
Yeadon Festive Lights	Leeds Lights	£ 5,360.00	£ -	£ -	£ -	£ 5,360.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5,360.00	£ 5,360.00	£ -
Wild Flower Area	Parks & Countryside	£ 560.00	£ 560.00	£ -	£ -	£ -	£ 560.00	£ 560.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Coppice Wood 20mph Zone	Highways	£ 388.00	£ -	£ -	£ -	£ 388.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 388.00	£ 388.00	£ -
Tarnfield Bowling Club Shelter	Tarnfield Bowling Club	£ 600.00	£ -	£ -	£ 600.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 600.00	£ 600.00	£ -	£ -
Bands in the Park 2015	Leeds International Season	£ 600.00	£ -	£ -	£ -	£ 600.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 600.00	£ 600.00	£ -
Banados Vulnerable Children's Christmas Parties	Banados	£ 420.00	£ 50.00	£ 130.00	£ 160.00	£ 80.00	£ 50.00	£ 50.00	£ -	£ 130.00	£ 130.00	£ -	£ 160.00	£ 160.00	£ -	£ 80.00	£ 80.00	£ -
Vehicle Crime Initiative Packs	West Yorkshire Police	£ 650.00	£ -	£ -	£ 650.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 650.00	£ 650.00	£ -	£ -	£ -	£ -
<b>Totals:</b>		<b>£ 108,780.40</b>	<b>£ 26,322.91</b>	<b>£ 22,667.48</b>	<b>£ 35,768.01</b>	<b>£ 24,022.00</b>	<b>£ 26,322.91</b>	<b>£ 26,322.91</b>	<b>£ -</b>	<b>£ 22,667.48</b>	<b>£ 22,667.48</b>	<b>£ -</b>	<b>£ 35,768.01</b>	<b>£ 35,768.01</b>	<b>£ -</b>	<b>£ 24,022.00</b>	<b>£ 24,022.00</b>	<b>£ -</b>

1.4 Youth Activity Fund 2014/15 Carry Forwards

The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Approved	Paid	Remaining
Oddball Theatre	Oddball Theatre	0	£ 4,095.00	£ 4,095.00	£ -
Horsforth Boiler Room	Horsforth Children's Centre and Horsforth Children's Services and Leeds Churches Community Trust	H	£ 2,950.00	£ 2,441.00	£ 509.00
Horsforth Inters	Horsforth Children's Services	H	£ 6,218.00	£ 6,218.00	£ -
Lets Get Baking	Horsforth Children's Services	H	£ 865.00	£ 865.00	£ -
Lets Get Creative	Horsforth Children's Services	H	£ 865.00	£ 865.00	£ -
Otley Youth Theatre Devising Project – Acting Up	The Big Hoo-ha Co	O&Y	£ 3,789.00	£ 3,789.00	£ -
Poetry Workshop & Final 'Slam'	Headingley Litfest	0	£ 900.00	£ 900.00	£ -
Sk8 Safe Ralph Thoresby	Sk8 Safe	0	£ 530.00	£ 530.00	£ -
SK8 Safe Horsforth Hall Park	Sk8 Safe	0	£ 1,595.00	£ 1,595.00	£ -
Aireborough Performing Arts	Aireborough Cluster	0	£ 2,000.00	£ -	£ 2,000.00
Let's Cook programme	Mighty Chef	0	£ 1,206.00	£ -	£ 1,206.00
			£ 25,013.00	£ 21,298.00	£ 3,715.00

1.5 Youth Activity Fund 2015/16

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Approved	Paid	Remaining
Lazer Centre Summer of Activities	LCC	ALL	£ 5,970.00	£ 5,970.00	£ -
Poetry Workshop	Headingley Litfest	0	£ 1,000.00	£ -	£ 1,000.00
The Works Skateboarding & BMX	The Works Skatepark Charity	0	£ 1,050.00	£ -	£ 1,050.00
Mini Breeze	LCC Breeze	0	£ 7,650.00	£ -	£ 7,650.00
Otley Play Days	Leeds Play Network	O&Y	£ 1,215.00	£ 1,215.00	£ -
Aireborough Play Days	Leeds Play Network	G&R	£ 2,520.00	£ 2,520.00	£ -
Oddballs Drama Club & Holiday Workshops	Oddballs	0	£ 4,138.00	£ -	£ 4,138.00
Skate Park Ambassador Programme	Sk8 Safe Ltd	H	£ 1,530.00	£ 1,530.00	£ -
Groove Generation Music Project	Aireborough Cluster of Schools, Music Partnership Project	0	£ 1,600.00	£ -	£ 1,600.00
Football Holiday Activities	Guiseley Community Foundation	0	£ 2,160.00	£ -	£ 2,160.00
Inters Youth Club	Horsforth Children's Services & Horsforth Churches Community Project	H	£ 6,537.00	£ 6,537.00	£ -
Let's Create - Lego Workshops	Horsforth Children's Services	H	£ 1,350.00	£ 1,350.00	£ -
Rock School	Horsforth Extended Services	H	£ 950.00	£ 950.00	£ -
Creative Drama	Horsforth Children's Services	H	£ 750.00	£ 750.00	£ -
Let's Get Cooking with the Mighty Chefs	Horsforth Children's Services	H	£ 1,860.00	£ 1,860.00	£ -
Yoga	Horsforth Children's Services	H	£ 900.00	£ 900.00	£ -
North West Leeds Schools Basketball Taster Sessions	Bradford Dragons Basketball Club	O&Y; G&R	£ 2,160.00	£ 2,160.00	£ -
Stageschool Summer School	StageDoor Theatre & Music School	0	£ 1,077.00	£ -	£ 1,077.00
Lantern Project	Otley Courthouse	0	£ 1,850.00	£ -	£ 1,850.00
Skateboard Coaching and Skate Jam	Sk8 Safe Ltd	O&Y	£ 2,240.00	£ 2,240.00	£ -
Mighty Chefs ASC	Mighty Chefs	0	£ 631.00	£ -	£ 631.00
Mighty Chefs Holiday Club	Mighty Chefs	0	£ 419.00	£ -	£ 419.00
ESNW Summer Activities	ESNW Cluster	0	£ 1,305.00	£ -	£ 1,305.00
ACES Sports Camp	ACES	0	£ 900.00	£ -	£ 900.00
SK8 Tuition Programme	Sk8 Safe Ltd	0	£ 680.00	£ -	£ 680.00
ONW Summer Activities Programme	LCC Tenant & Community Involment	0	£ 2,050.00	£ -	£ 2,050.00
Inters Youth Club Extension 2014	Horsforth Children's Services	H	£ 1,200.00	£ 1,200.00	£ -
Mickelfield Skate Jam	Sk8 Safe Ltd	0	£ 795.00	£ -	£ 795.00
			£ 56,487.00	£ 29,182.00	£ 27,305.00

YAF Figures	
Total Spent:	£ 56,487.00
Budget for Year:	£ 59,799.00



## **Report of West North West Area Leader**

**Report to: Outer North West Community Committee**

**Report author: Gerry Burnham (3367670)**

**Date: 7<sup>th</sup> September 2015**

**To note**

## **Community Committee Update Report**

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### **Purpose of report**

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
2. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

### **Main issues**

3. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy. Since the last meeting of the community committee the following sub groups have met:
4. Environment & Community Safety

This sub group has met twice since the last community committee, the first meeting focused on community safety issues and the second on environmental issues.

## Community Safety

The sub group discussed a bid from Care and Repair for a burglary reduction scheme in outer north west, following CASAC, the previous target hardening provider, going into liquidation. It was agreed that Care & Repair should work with the Community Safety Coordinator on a new target hardening proposal, for the full community committee to consider.

A Community Speedwatch Scheme for the outer north west area was discussed. Community Speedwatch is a scheme run by volunteers with the support of the Neighbourhood Policing Teams. The aim is to deter drivers from speeding in 30 and 40 mph zones. It was agreed that Communities Team officers will work with the police to draft a menu of options to tackle speeding traffic, for the sub group to consider.

The sub group has chosen Road Safety as the topic for the next Community Committee workshop. The event is being planned for early October with officers from the Neighbourhood Policing Team, Community Safety, Highways & Transportation and the Communities Team.

## Environment

The Environmental Locality Team manager gave an update on the work of the new zonal teams and informed the meeting that the Bulky Waste Service will be provided by the Locality Team from the 27<sup>th</sup> July. A draft of the 2015/16 Environmental Service Level Agreement (SLA) was circulated. The final draft will be brought to a future community committee meeting for consideration. The Locality Team has secured funding for an additional 2 littering signs per ward. Members were requested to advise the Locality Team of where they wish the additional signs to be sited.

An officer from Waste Management provided an update on the work of their service, which included information on alternate weekly collections (AWC). These continue to be rolled out with 65,000 properties now on AWCs. Information on the new incinerator was provided which should be complete by October 2015. The sub group requested a paper from Waste Management for the next meeting, outlining possible options to extend the garden waste collection service for outer north west.

### 5. Employment, Learning & the Local Economy

The sub group led on the Neighbourhood Planning topic for the community committee meeting on the 8<sup>th</sup> June. Representatives from the local neighbourhood planning areas attended a couple of sub group meetings and discussed priorities, successes and challenges in delivering a local plan. These discussions help feed into the topic discussions and colleagues in Forward Planning will continue to offer support to the groups.

At the last meeting in August, Members asked for further discussions on local employment opportunities and what help there was locally for supporting people back into work. This topic area will form part of the agenda for the next meeting in November.

### 6. Children's Services and Family Health

The sub group has met twice since the last update and discussed a number of issues. P.C Sally Bissett one of the Safer Schools officers for the area attended the meeting in July and talked about the challenges of her role and the methods of dealing with issues in school with children and supporting families in the home environment.



Gill Hunter, Community Safety Coordinator talked about Domestic Violence. An ongoing piece of work will focus on obtaining the quality mark for Domestic Violence training in Aireborough schools. Training will be based on the types of issues that are prevalent in the area. Having more skills and knowledge and able to signpost appropriately is the aim and the quality mark will demonstrate a level of competence.

Youth Service has been awarded £645k across the city from the Schools Forum to deliver work in schools. Approx. 1/3 work will take place around schools but there are no firm plans as yet; it could be after school clubs, group work or 1 to 1s, and will link in with Safer Schools officers.

#### 7. Adult Social Care Health & Well-being

This sub group has met once since the last community committee meeting on the 8<sup>th</sup> June. The Deputy Director of Commissioning, Leeds North Commissioning Care Group (LNCCG) was invited to attend the meeting and provided an update on their priorities, these include: supporting families to have the best start in life; helping children to live healthy lifestyles; supporting people to be active and healthy; increase early detection of health conditions and improve care for people with long-term conditions; support carers and improve end of life care. The sub group welcomed the communication links which have been established between the community committee and LNCCG.

A representative from Leeds West Commissioning Care Group (LWCCG) presented information on the work of the Airevalley Medical Group. The group of practices in outer north west Leeds, has pooled funding to employ a team to help identify and work with people who are potentially vulnerable following discharge from hospital.

The sub group continues to explore opportunities to tackle social isolation in the outer north west area. An officer from Public Health presented information on 2 potential projects to help identify those who are socially isolated. The sub group agreed that both initiatives should be explored further and a report on the findings be brought to the next meeting.

#### 8. Wharfedale Hospital

The Commissioning Care Group has confirmed that they would like to start a new 40-bed intermediate care service at Wharfedale Hospital in Otley. A ward at Wharfedale Hospital has remained empty for a number of years and the Outer North West Community Committee through the Health & Well-being Sub Group, has been campaigning for some time to have the empty ward brought back into use. The CCG confirmed that it is exploring the potential of running a new 40-bed community intermediate care service on the Wharfedale Hospital site. This will increase the number of beds available for short term, non-acute care and ensure easier access for those living in the North and West of the city.

## 9. Policy

Policy sub group met on the 28<sup>th</sup> July and discussed a number of subjects including social media with a report of activity for the Outer North West Community Committee Facebook page presented to Members. The Facebook page has grown in popularity but Members were keen to know what impact it has on events that are advertised. It was agreed Members would publicise the page where possible and encourage views. It was agreed that in the case of community centre free lets for Weston Lane Youth Centre and Cross Green Community Centre any applications would be approved or declined by the Otley and Yeadon ward councillors.

A discussion took place on the Capital Receipts Incentive Scheme (CRIS) and Members were informed that an additional £52,000 had been added to the £10,000 already available to the community committee. Members asked for further clarification on where the funds had originated from and discussed whether the money should be divided equally between the 4 wards, be split between a central committee pot and the ward which had generated the money or another alternative.

Community Committee topics for the coming year were discussed and may include; the airport link road, road traffic safety measures and parking problems, engagement with young people and a potential celebration event for local voluntary organisations.

## 10. Community Infrastructure Levy (CIL) Workshop

A workshop for Councillors from the Outer North West and Outer West Community Committees together with representatives from Neighbourhood Planning areas took place on 28<sup>th</sup> July at Trinity University. Officers from Forward Planning gave a presentation on the Community Infrastructure Levy, with an opportunity to ask questions.

Councillors and representatives then sat down to consider set questions on how committees could work together with parished areas to consider and fund local priorities. Potential issues and barriers were considered and what the Neighbourhood Fund Guidance should contain.

## 11. New Pricing Policy for Community Centres

The new three point pricing policy for community centres within the Citizens and Communities portfolio was implemented for new bookings on 1<sup>st</sup> May 2015. This was agreed by Executive Board in July 2014. The new policy sets prices at commercial and community rates and allows Community Committees to agree free lettings in their community centres. In order to improve accountability for these decisions, free lettings now need to be agreed for each individual letting. Each Community Committee is able to agree the delegated approval process that best suits their needs.

A second stage review will look at developing the community centre delegation arrangements to increase accountability at a local level. Initial discussions will take place with Community Committee Chairs to scope this work including the possibility of greater budget delegation. The implementation of the pricing review has uncovered a number of deficiencies in the availability of management information relating to the

usage and financial performance of community centres, which is needed to underpin an improved Community Committee delegation. This will be addressed during review of lettings processes, including the move towards online transactions.

A major review is commencing of the service level agreement between Citizens and Communities and Civic Enterprise Leeds covering caretaking, cleaning, repairs, programmed maintenance and building management. Community Committees will be involved in this process as it takes shape.

The new pricing policy for Community Centres only affects Weston Lane and Cross Green community centres in the outer north west area. Following discussions with the Policy sub group a process to approve free lets has been agreed. If an application is received from an organisation requesting a free let the Communities Team will email Otley & Yeadon members with details of the application, to ask them whether they want to approve or not.

## 12. Yeadon Hub

The newly refurbished Yeadon library re-opened on the 20<sup>th</sup> July 2015. The library, which is now also a one stop centre has undergone major refurbishment work including the installation of a passenger lift. The improvements have transformed the library into a friendlier user space and will also provide easier access for local residents to a wide range of Council Services.

## 13. **Conclusions**

The Outer North West Community Committee sub groups provide the Committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

## **Recommendations**

14. Members are asked to:

- Note the work of the sub groups since the last Community Committee meeting.
- Note the community events, local projects and partnership working that has taken place in the area since the last meeting.
- Agree the process set out at section 11 to approve free lets.

## **Background information**

- Not applicable

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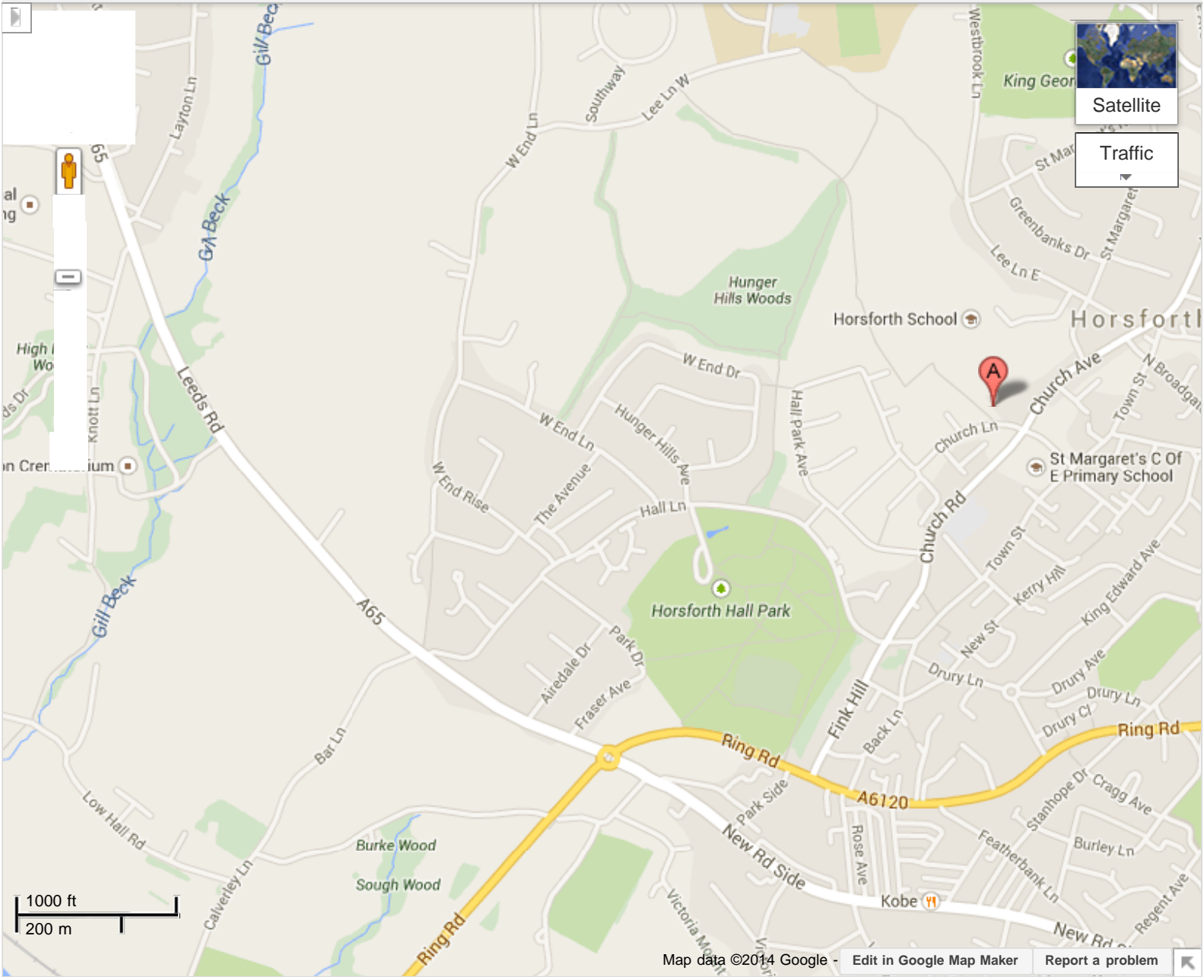
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